Crossville Regional Planning Commission
October 15, 2009 meeting
Held on October 21, 2009
12 noon
City Hall

The Crossville Regional Planning Commission met on October 21, 2009. This was a make up meeting for the regularly scheduled meeting of October 15, 2009. Those members present were Dave Burgess Chairman, Mike Moser Vice Chairman, Frances Cunningham, Earl Dean and Mayor J. H. Graham. Those members not present were: Robert E. Harrison Secretary and William E. Mayberry, III. (Leave of Absence). Others present were: Sean Pugh of Garrett Properties, Ted Meadows City Manager, Kevin Dean Local Planner, Tom Wolf Director of Engineering, Jonathan Ward State Planner and Sandra Gruber Administrative Assistant.

The meeting was called to order at 12 o'clock noon by Chairman Burgess.

APPROVAL OF MINUTES OF 9-17-2009.

The minutes of the September 17, 2009 meeting were approved as written. A motion was made by Earl Dean and seconded by Mike Moser. Motion carried on voice vote. Those present were: Burgess, Dean, Graham and Moser. Absent Cunningham, Harrison and Mayberry

APPROVAL OF COMBINED PLAT FOR GARRETT PROPERTY, HOLLIS GARRETT, DEVELOPER AND SEAN PUGH SURVEYOR.

This plat was represented by Sean Pugh, surveyor. This is a combined preliminary and final plat consisting of 3 lots and located off Cook Road on approximately 5 acres. All infrastructures are pre-existing. There is a stream/major drainage way on the back of Lot 3 and crossing the flag stem of Lot 1. Per the City's storm water requirements a 24 foot aquatic buffer is required from the "stream" in addition to the 20 foot drainage easement. This aquatic buffer will impact the building setbacks of these lots, since they cannot disturb the area within the buffer during any phase of construction without other permitting and having to meet more requirements. Staff recommends approval of this plat. There will not be a financial guarantee required on this plat for water and sewer. A service line would have to run to the back of Lot 3.

A motion was made by Mayor J. H. Graham, III and seconded by Mike Moser to grant approval of the Preliminary and Final plats for this property. Motion carried on voice vote. Those present were Burgess, Dean, Graham, and Moser. Absent: Cunningham, Harrison and Mayberry.

APPROVAL OF PLAN OF SERVICES FOR SATSUMA DRIVE

A motion was made by Mike Moser and seconded by Earl Dean to recommend the Plan of Services for Satsuma Drive to City Council for annexation. Motion carried on voice vote. Those present were: Burgess, Dean, Graham and Moser.

STAFF REPORTS: KEVIN DEAN

In House Approvals, Completed:
None
In House Approvals, In Progress:

a. Consulted with 2 developers about possible upcoming developments.
b. Began work on 2 new annexations.
c. Bren Daughtery Property, Phase I. Mr. Daugherty has decided to phase in his subdivision. Presently sewer is being installed in this phase.

UGB Expansion Update:

Mr. Dean reported on the Public Hearing that was conducted on October 13, 2009 and the final approval of the new boundaries for the Urban Growth areas for the City of Crossville. The area on Peavine Road is to be added back to the City of Crossville's Urban Growth Area per a request from the property owners. This change will be taken back to the Coordination Committee for their approval and the changes be made to the map.

As of October 9, 2009

Total number of plats	7	
Number of Preliminary Lots	53	
Number of Final Lots	5	
Number of New Lots	1	
Number of Acres subdivided	6.53	
City Road Footage	-0-	
Fees Paid		$450.00

No change in the Letters of Credit

STAFF REPORTS – JONATHAN WARD STATE PLANNER

Mr. Ward reported that the joint meeting on November 2, at The Depot will count as 4 hours of the required training for Planning Commission members. If necessary he will hold more training sessions toward the end of the year.

OTHER INFORMAL MATTERS

Mayor Graham handed out flyers to the Crossville and Cumberland County Planning Commissions Habitat Conservation Plan Workshop agenda's planned for November 6 at 5:30 p.m. at The Depot. This joint meeting will count as 2 hours toward the required 4 hours training per year for Planning Commission members.

The purpose of the Cumberland HCP is to collaboratively develop best management practices that will help Plateau communities develop in a way that protects the Plateau's threatened and endangered species. An informational workshop about HCP is scheduled for Monday, November 2nd from 5:30 to 7:30 PM at the Depot in Crossville (note-Planning Commission meeting proper will start at 5:00 p.m.). This workshop is for the Crossville and Cumberland County Planning Commissions and affiliated staff. On the 2nd, we will share some fundamental information about the HCP project, provide time for several residents to speak about their perspectives on the HCP, and create and opportunity for all attendees to ask questions and share your thoughts with the HCP staff. The attached agenda has more detail. This workshop will be an excellent opportunity to learn about what HCP is benefits it brings to the Plateau communities and how you can participate.

D Burgess 1/21/10
Dave Burgess, Chairman Date

R. E. Harrison 1/21/2010
Robert E. Harrison Date
Secretary